



PROCESS TO PLACE AN ORDER



01 1ST DAY

- ▶ Client sends us their PO, with their visuals / logos / fonts.
- ▶ Client will get an order confirmation the same day for approval.

02 NEXT DAY

- ▶ Client gets a visual for approval.

03 ORDER CONFIRMATION

- ▶ On the order confirmation you find the SHIPPING DATE. (2- or 3-weeks turnaround production time depending on the product, more on some specific product.) Delivery will take an extra 2 to 6 days depending on the location.
- ▶ A few days before the order is ready to ship; Client receives a request for payment. The CBD (cash before delivery) accounts will not be shipped before payment.

04 ORDER SHIPPED

- ▶ When the orders ships, the customer will receive the final invoice.

05 INVOICED

- ▶ On the invoice, the client can also find a tracking number to follow the delivery.

IMPORTANT!

01 TEMPLATES

- ▶ All templates are available on our website: fabrik-co.com click on ENG top right of the page and then Templates.

02 FILE ART

- ▶ Files accepted: AI, EPS, PDF in Vector format with Fonts converted to curves.

03 DELIVERY AND TURNAROUND PRODUCTION TIME

- ▶ The turnaround production time can be found on the catalog. You'll see it on every product. Important to note that the delivery timeline depends on the delivery address. When the customer uses their own carrier account, a handling fee of \$8.95 per order will be charged.

04 RUSH SERVICE

- ▶ It is possible to get a rush delivery with additional charges on specific products: tents, beach flags, tablecloths, tube kiosk and Velcro pop-up. This service is limited, please refer to you CSR to see availability. It applies under certain conditions.

05 PAYMENT METHODS (DOCUMENT ATTACHED)

- ▶ A 3% charge will be applied to all orders paid by credit card.

NO SET UP CHARGES ON MOST OF OUR PRODUCTS

PRODUCTS

- OUTDOOR**
- Tents
 - Inflatable tent
 - Beach flags
 - Flags and customisable banners
 - Umbrellas, parasol
 - Fence cover
 - Inflatables (furniture, structures, mascot, arches)

- INDOOR**
- Kiosks
 - Counters
 - Tablecloths
 - Lanyards
 - Event bracelets

- CLOTHING**
- Beanies
 - Scarfs
 - Socks
 - Bibs

Visit fabrik-co.com; click on our catalog, retail prices (coded on a C)



CONTACT INFORMATION

Email: order@fabrik-co.com

Phone: 514-316-6656

? QUESTION?

Contact your CRS @ order@fabrik-co.com

Contact your sale agent